

CHAPTER 8 RURAL ADDRESS SYSTEM

SECTIONS:

- 8-1. TITLE
- 8-2. DEFINITIONS
- 8-3. PROPERTY NUMBERING MAP
- 8-4. ADDRESS SYSTEM
- 8-5. ASSIGNMENT OF ROADWAY NAMES
- 8-6. ASSIGNMENT OF HOUSE NUMBERS
- 8-7. POSTING DESIGNATED ADDRESSES
- 8-8. VOLUNTARY COMPLIANCE FOR HOMES AND BUSINESSES
- 8-9. MUNICIPAL INFRACTION

SEC. 8-1. TITLE

This Chapter may be known and cited as the "Rural Address System" of Scott County, Iowa.

SEC. 8-2. DEFINITIONS

For purposes of this Chapter, certain terms and words are hereby defined. Words used in the present tense shall include the future, the singular number shall include the plural, and the plural includes the singular. The word "shall" and "will" are mandatory, the word "may" is permissive.

1. Avenues. All public or private roadways that generally run north and south; usually a through-street, but may end in a dead end.
2. Building Official. The Scott County Planning and Development Director or designated assistant.
3. County Engineer. The Scott County Engineer or designated assistant.
4. Meandering Public Roads. These are winding roadways which do not head generally east-west or north-south.
5. National Manual of Uniform Traffic Control Devices (1978). The manual for traffic control devices for streets and highways as approved by the Iowa Department of Transportation including revisions (both existing and future) adopted in accordance with Title 23 of the U.S. Code.
6. Planning and Zoning Commission. An appointed advisory public body of the Scott County Board of Supervisors.
7. Principal Building. The main structure as distinguished from an accessory structure on a property.

CHAPTER 8 RURAL ADDRESS SYSTEM

8. Private Road. A non-public roadway officially recognized by the Board of Supervisors as an access for vehicles from a public road to a private driveway leading to the principal building. Usually a subdivision road platted on the final plat, serving a number of subdivision lots. These roads are not recognized as public roadways by the State and the County and are, therefore, not maintained as such.
9. Property Numbering Map(s). The official set of air photo maps which display the official name for every rural roadway and the designated address for every business or residence.
10. Public Road. All land between the right-of-way lines perpetually dedicated to the City, County, State or Federal government as an access for vehicles. The term does not include public easements on private property where the roadway has not been dedicated to a jurisdiction or the jurisdiction has not accepted ownership. These roads are recognized by the State and the County as public roadways and maintained by the appropriate jurisdiction.
11. Resident. The landowner, tenant, or person in charge of a house or business on public and private property.
12. Road Marker. The street name sign along with the required hardware and post specified in the National Manual of Uniform Traffic Control Devices (Section 20 - 39).
13. Roads. Public roadways which are greater than 2 miles in length and that generally do not follow an east-west or north-south direction.
14. Streets. All public or private roadways that generally run east and west, usually a through street, but may end in a dead end.
15. Subdivision. A division of land into three or more lots or parcels which has been recorded in the Scott County Recorder's Office, and added to the official plat books of Scott County.
16. Unincorporated Area. All land located outside the city limits of municipalities which are incorporated with the State of Iowa. Such land is under the jurisdiction of the Scott County Board of Supervisors.

SEC. 8-3. PROPERTY NUMBER MAP(S)

Street naming and property numbering map(s) incorporated as part of the Scott County Rural Address System, dated December 18, 1986, and titled "Property Numbering Map(s)" shall be adopted by resolution by the County Board of

CHAPTER 8 RURAL ADDRESS SYSTEM

Supervisors as the official addressing map(s), and no other property numbers shall be used or displayed in the unincorporated area of Scott County. The Property Numbering Map(s) shall be kept on file in the Planning and Development Office in the Scott County Courthouse, Davenport, Iowa.

SEC. 8-4. ADDRESS SYSTEM

- A. On the property numbering map(s), the reference point is the Southwest corner of Township 77N, Range 1E of the Fifth Prime Meridian, located in Muscatine County, Iowa. The north-south base line is the western boundary of Cleona and Liberty Township. The east-west base line is the south boundary of Sections 19-24 of Township 77N, Range 2E (Buffalo) of the prime Meridian which is an imaginary line running through the Mississippi River south of the city of Buffalo, Iowa.
- B. All streets, roads, highways, and other public thoroughfares running generally north and south shall be designated "Avenues". Numbering will begin with "one" at the far western boundary of Scott County and increase consecutively 10 avenues per section to the far eastern edge of Scott County.
- C. All streets, roads, highways, and other public thoroughfares running generally east and west shall be designated "Streets". Numbering will begin with "one hundred" at the east-west base line near Scott County's southern boundary and increase consecutively 10 streets per section to the far northern boundary of Scott County.
- D. Where there is more than one public road per 500', the additional road will be given a designation of "Street Place" or "Avenue Place", depending on the general orientation of the road.
- E. Meandering public roads less than two (2) miles in length shall be designated "Street" or "Avenue", depending on the general orientation of the road. The number assigned to the road is the average number between the possible high and low numbers of paragraphs "B" and "C" above.
- F. Long diagonal roads greater than two (2) miles in length will be assigned a common name and called "Roads".
- G. Whenever possible, 1000 numbers shall be allowed for each mile section so that the number of each consecutive mile shall commence with thousands and one. For "Avenues", the east side will have odd numbers, while the west side will have even numbers. For "Streets", the north side will have even numbers, while the south side will have odd numbers.
- H. One whole number shall be assigned for approximately every twelve (12) feet of

CHAPTER 8 RURAL ADDRESS SYSTEM

ground along an "Avenue", "Street", "Avenue Place", or "Street Place". One whole number shall be assigned along the prorated length of roads longer than one (1) mile. Numbering shall begin at one (1) in the south and west portion of each section. Numbering shall continue at five hundred (500) at every NW and NE quarter section.

- I. The building number assignments will be assigned by noting the point where a perpendicular line running from the center of the principal building intersects the roadway. The roadway must be the one where the driveway provides access to the principal building. In cases where there is a long meandering driveway, the building number assignment will be based on the point where the driveway intersects the roadway. In unusual circumstances, the Scott County Building Official will assign the building address based on best judgement. The intent is to have sequential addresses along a public and private roadway.
- J. Existing subdivisions, including Park View, with official road names recorded in the Recorder's Office, and with an established house numbering system as of the adoption date of this Ordinance, are accepted as is. They are encouraged to adopt the new County Rural Address System. All other existing subdivisions are required to comply with this Ordinance and Property Numbering Map. All new subdivisions shall comply with the new County Rural Address System, as described above.
- K. The street address assigned to mobile home parks will be based on where the mobile home park road(s) intersects the public road. The mobile home park owners/managers must develop and implement a lot numbering system for their park within six (6) months of the adoption date of this Ordinance. The owner/manager shall provide a copy of the lot numbering system to the Department of Planning and Development.

SEC. 8-5. ASSIGNMENT OF ROADWAY NAMES

The responsibility for naming all public and private "Avenues", "Streets", "Avenue Place", "Street Place", and "Roads" for the Property Numbering Map shall be the responsibility of the Scott County Board of Supervisors in compliance with Section 8-3. and 8-4.

SEC. 8-6. ASSIGNMENT OF HOUSE NUMBERS

- A. The responsibility for assigning house numbers to all residences and businesses in unincorporated Scott County shall be the responsibility of the Scott County Building Official in compliance with Section 8-4.
- B. Addresses for residences and businesses on all public and private streets shall be assigned by the Scott County Building Official at the time a building permit is

CHAPTER 8 RURAL ADDRESS SYSTEM

issued or when the lot is platted. The number assigned to the new residence or business will be provided to the resident and also the post office, utility companies, and appropriate County departments. Final approval for a certificate of occupancy of any principal building erected or repaired after the effective date of this ordinance shall be withheld until permanent and proper numbers have been displayed in accordance with the requirements of Section 8-7.

SEC. 8-7. POSTING DESIGNATED ADDRESSES

- A. The Building Official will notify in writing every resident who has been assigned a new rural address. Within sixty (60) days after receipt of such written notice, the resident shall affix the address to a post using standard criteria along the property right-of-way line near the driveway or access to the residence of business (see 8-7C. (below) and Attachment A of this Ordinance). As an alternative, the address may be affixed to the mailbox if it is located in front of the residence on the same side of the street.
- B. In Park View and mobile home parks, the resident shall affix the house number on the side of the principal building facing the roadway with numerals no less than 3" high. The numeral display shall be legible and distinguishable from the roadway on which the property is located. Residents in Park View and mobile home parks do not have to comply with Section 8.7C.
- C. Numerals indicating the official numbers for each residence or businesses shall be of a minimum of 3" high reflective numerals. They shall be posted so as to read vertically on the driveway post between four and six feet above the terrain, or on both sides of the street mail box. The numeral display shall be in a manner legible and distinguishable from the public and private roadway on which the property is located.
- D. It shall be the duty of the resident to remove any different number which might be mistaken for, or confused with, the number assigned to said structure.

SEC. 8-8. INSTALLING AND MAINTAINING ROAD MARKERS

- A. The County Engineer shall develop the specifications for public and private road identification markers in accordance with the National Manual of Uniform Traffic Control Devices. The County Engineer shall determine the proper road marker for each public road intersection and every intersection of a private subdivision road with a public road. After receiving the bids, the County Engineer shall review the bids to determine if they adequately comply with bid specifications. The road markers shall be installed under the County Engineer's supervision, by the Secondary Roads Department or a contractor. The County Engineer is responsible for the repair and replacement of the road markers described in this paragraph.

**CHAPTER 8
RURAL ADDRESS SYSTEM**

- B. Property owners on private roadways are responsible for the purchase, installation, and maintenance of road identification markers at private road intersections. The specifications for the markers shall be in accordance with the National Manual of Uniform Traffic Control Devices. Only those names/numbers assigned in the Property Numbering Map are allowed on private roadway intersections. Any other roadway designations are in violation of this Chapter and must be removed within a reasonable time period.

SEC. 8-9. MUNICIPAL INFRACTION

Any person, persons, firm, partnerships or corporations, whether acting alone or in concert with any other, who violates this ordinance shall be guilty of a municipal infraction and shall be penalized as set forth in Chapter 29 of the County Code of Scott County, Iowa.