

Facility and Support Services

428 Western Avenue
Davenport, Iowa 52801-1004
fss @ scottcountyowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



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To: C. Ray Wierson

From: Dave Donovan, Director
Facility and Support Services

Subj: Board update information on Jail Renovation/Expansion Project

The last update on the Jail Project was in the mid December. Since that time much progress has been made. The process continues to move along nicely and the design team continues to function very effectively. In summary, the following tasks and milestones were completed or reached in the past seven week period:

- An RFP for Owner's Representative Services was developed and proposals solicited for these services. Consideration and recommendation(s) for this issue are forthcoming as this update is prepared. We expect to have this contract executed by mid-February and the services to begin immediately thereafter.
- Several design workshops were held (December 20-21, January 7 and scheduled for February 3-4). A preliminary engineering meeting was held on January 25 to begin to identify options and assumptions concerning building systems and standards.
- Schematic design work begun in December was further developed, revised and refined. The overall layout of the spaces within the building is nearing finalization. Spaces were reviewed by the Jail Design Team as well as medical providers and line level staff from various functional areas within the facility.
- FSS provided all jail staff with a design process briefing and solicited input at several staff meetings in late December.
- Survey and soils testing work began during the last half of January. The resulting information is required for design and engineering decisions as the design process enter the design development phase and foundation and framing plans begin.
- A contract with Delta Environmental was signed and is expected to receive approval by the PSA to allow for the remediation of contaminated soils on the construction site, west of the current jail facility.
- Numerous other design tasks began and/or are in progress at this time.

As you can see, significant progress has been made in the past seven weeks. I would expect that pace to continue throughout the design, but especially as design development begins and continues in the next several months. During that time, expect the design team to schedule visits to other facilities. This process will assist the team in finalizing design

elements and ensuring that various design features work in “real world” examples in other facilities.

I will be available at the next Committee of the Whole meeting to discuss this report further and to answer any questions you or the Board may have.

Cc: Jail Design Team
Mark Kendall
Tammy Speidel